



# Holding Decision-Makers to Account

# **Monitoring Plan**



**A Framework for Young People to Monitor and Track the  
Progression of European Youth Goals**

**July 2025**



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# SECTION 1



## WHAT IS THE PEER CIVIC YOUTH POLICY MONITORING FRAMEWORK?

The *Youth Policy Monitoring Framework* is a practical, youth-friendly tool for tracking progress on civic and policy priorities identified by young people. It is designed to be used as a direct progression from the ‘*Empowering Youth Voices: A Resolution for a Stronger Inclusive Europe*’ or any national Resolution document that Peer Civic partners may have prepared for local stakeholders. Beyond this, the framework can also be used by any youth group or advocacy organisation that wishes to monitor the degree to which decision-makers follow through on their commitments to youth issues.

The purpose of the framework is to

- ▶▶ Hold decision-makers accountable to the commitments they make
- ▶▶ Provide young people with a clear, realistic way to follow up
- ▶▶ Keep youth policy priorities visible and alive after the Erasmus+ project ends

In its simplest form, it is a youth-developed accountability checklist to enable young people, *(or relevant stakeholders)* to follow-up on the level of progress that civil and political actors have made regarding the representations they made on the priority issues affecting their lives. It offers young people and their allies a clear way of measuring progress when asked “*did this go anywhere?*”

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***“We said we needed this, they promised they would do that, here’s how we will check”***

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## What Will Be Monitored?

The monitoring plan sets out how young people will track progress of priorities in both their own country and at EU Level:

Level	What's Monitored	Grounding Document
<b>EU Level</b>	Progress of the <b>priority issues identified under the 11 European Youth Goals</b> , e.g. policy change or commitments by MEPs, EU bodies, EU-level youth policy NGOs	<b>Empowering Youth Voices: A Resolution for a Stronger Inclusive Europe</b> as presented in Brussels March 2025
<b>National/Local Parliaments &amp; NGOs</b>	Progress on <b>national or local youth priorities</b> , e.g. changes by local councils, national parliament, youth organisations	The <b>country-level Resolution or priority document</b> presented at Stakeholder events

## Who Is Monitoring Whom?



**Q.** Who is doing the monitoring?

**A.** Young people, youth workers, and supportive NGOs.



**Q.** Who is being monitored?

**A.** Politicians, policy makers, local or EU-level decision makers.



**Q.** Who holds the Monitoring Plan?

**A.** Youth groups, NGOs and the Peer Civic Platform

## When and How Does Monitoring Take Place?

Monitoring takes place **from September 2025** and continues indefinitely after the Erasmus+ Peer Civic project has ended. Each partner country's foundational plan will specify when monitoring for specific actions commences along with a timetable to indicate frequency of monitoring. The plan also specifies **how monitoring may be undertaken** for example meeting with stakeholders or written submissions to EU representatives.



## Is There a Standard Monitoring Plan Framework?

Section 2 provides a framework upon which each partner can build or customise their own monitoring plan. The frame outlines both the shared high-level EU priorities along with the priorities specific to your region as extrapolated from the **Youth Needs &B Priorities Survey 2025**.

Both the shared and region-specific priorities are documented in the EU Resolution titled **EMPOWERING YOUTH VOICES A Resolution for a Stronger Inclusive Europe** as presented to MEPs in March 2025. Although not necessary, young people may find it useful to create a separate *National Resolution* document to distinguish national priorities from the shared EU priorities. This can be adopted as an ever-green document which can be modified to include any new issues that may be identified at local stakeholder meetings but may not have emerged in the Needs Survey. This approach provides a mechanism for greater engagement with local and national parliamentarians and NGOs and provides a degree of flexibility to include unforeseen new issues or priorities affecting young people in individual countries that may arise over the coming years.



## Who Will Lead This Work?

Each partner country will make local decisions regarding who will lead the monitoring process and clarify roles both before and after the Erasmus+ project ends. This will require answering questions such as:

- ▶ Which youth groups, youth workers or NGOs will follow up?
- ▶ Is there a proposed host or convenor for coordinating updates?
- ▶ Will any partner organisations provide support or training?

## How Will We Engage with Decision Makers and What Tools Will We Use?

Similarly, each partner will decide the engagement activities it will undertake to hold decision-makers to account and the monitoring and tracking methodologies it will use. Deliberations may include:

- ▶ What in-person or online events will we organise?
- ▶ What logs and trackers will we use to document progress?

## How Will Progress Updates Be Shared?

Finally, partners will make decisions regarding how the rate of progress on issues will be communicated to stakeholders. This will include deliberations regarding:

- ▶ Where will updates be published?
- ▶ Who will gather and post updates?
- ▶ What format will updates take?

## Next Steps

Undertake practical next steps to begin planning your Monitoring process:

- ▶ Familiarise yourself with your regional plan (attached)
- ▶ Use the companion *Monitoring Toolkit* to develop a Monitoring strategy



## SECTION 2



## EU-LEVEL MONITORING PLAN: SHARED PRIORITIES

Based on the Empowering Youth Voices Resolution (March 2025)

**Purpose:** To track progress on shared youth priorities identified by Peer Civic participants from all six partner countries under the 11 European Youth Goals. Monitoring begins in **September 2025**, with updates published via <https://peercivic.eu>.

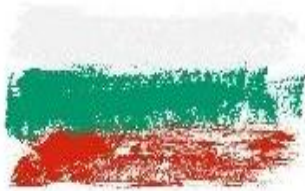
### EU-Level Monitoring Framework

Priority	What Will Be Tracked	Who is Responsible	How & When to Check Progress
1. Youth Participation in Decision-Making	Creation and functioning of Youth Councils or Advisory Bodies at EU level; participation rates in EU Youth Dialogue	European Commission, European Parliament Youth Intergroup, National Youth Councils, EU Youth Dialogue	<b>Initial check in Q4 (Oct–Dec) 2025</b> before project end; annual review each Q4 thereafter
2. Quality Employment & Economic Stability	Implementation of Youth Guarantee, number of long-term youth job placements, funding for regional youth employment	DG Employment, National Ministries of Labour, ESF+ programme managers	<b>First data scan in Q3 (Sept 2025);</b> biannual reviews in Q2 and Q4 from 2026 onward
3. Mental Health & Wellbeing	Progress on EU-level Youth Mental Health Action Plan; national commitments to free or subsidised youth therapy; access to school-based supports	DG SANTE, National Health Ministries, Mental Health NGOs	<b>Begin baseline assessment in Sept 2025;</b> formal annual review each Q1 from 2026

Priority	What Will Be Tracked	Who is Responsible	How & When to Check Progress
4. Climate Action & Sustainability	Funding and implementation of youth-led green initiatives; youth representation in EU Green Deal working groups	DG CLIMA, European Environment Agency, National Ministries of Environment	Youth climate networks initiate tracking in <b>Sept-Oct 2025</b> ; Q2 check-ins annually
5. Affordable Housing	Inclusion of youth in national housing strategies; delivery of youth-targeted housing schemes under EU Affordable Housing Initiative	DG REGIO, National Housing Ministries, Urban Development Funds	<b>Begin Q3 2025</b> with housing policy scan; annual update in Q3 each year thereafter
6. Education & Digital Access	Expansion of digital skills initiatives; access to STEM & media literacy in rural/low-income areas	DG EAC, National Ministries of Education, EU Digital Education Hub	Monitoring starts <b>Q3 2025</b> ; biannual review in Q1 and Q3 annually

**Notes:**

- All EU-level monitoring updates will be submitted or linked to the **Peer Civic website** annually.
- Monitoring will be coordinated by youth groups or partner organisations in each country, supported by NGOs or national councils where applicable.
- The goal is not just data collection but **accountability and visibility** — “We said this, they promised that, here’s how we check.”



## BULGARIA MONITORING PLAN

**Prepared by:** Sdruzhenie Walk Together

**Country:** Bulgaria

**Date:** July 2025

### Purpose

This plan sets out how young people and youth workers in Bulgaria will follow up on civic and policy priorities identified during the Peer Civic project, particularly issues related to youth employment, trust in institutions, and skill-building. The plan is designed to ensure continued accountability after the project ends and to give young people a structured way to assess political follow-through.

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### Background

In 2025, young people from Bulgaria participated in structured surveys, workshops, and consultations to identify their top priorities. The most prominent issues included persistent youth unemployment, corruption and lack of institutional trust, and the need for practical education aligned with market needs. These issues were documented in the joint EU Resolution presented in Brussels, as well as in national discussions during local stakeholder meetings.

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### Grounding Documents

- ▶ **EU-Level:** *Empowering Youth Voices – A Resolution for a Stronger Inclusive Europe* (March 2025)
- ▶ **National Context:** Bulgaria-specific youth priorities extracted from Peer Civic survey results and stakeholder events

## Bulgaria Monitoring Framework

Priority	What Will Be Tracked	Who is Responsible	How & When to Check Progress
1. Youth Employment & Skills	Number of apprenticeships/internships offered to youth; youth unemployment rate; uptake of EU Youth Guarantee funds	Ministry of Labour & Social Policy, Public Employment Services, Local Business Networks	<b>Baseline tracking to begin Sept 2025;</b> check-ins in Q2 and Q4 annually thereafter
2. Institutional Trust & Civic Participation	Creation or empowerment of Youth Councils; appointment of National Youth Ombudsman; delivery of civic education reforms	Ministry of Youth & Sport, Ministry of Education, National Assembly	<b>Initial scan in Q3 2025;</b> youth NGOs conduct formal review in Q1 starting 2026
3. Education-Work Alignment	Updated curricula with digital/green skills; employer-school partnerships; funded youth innovation projects	Ministry of Education, Chambers of Commerce, Innovation Agencies	<b>Pilot interviews and curriculum audit from Sept 2025;</b> Q3 check-ins annually thereafter
4. Brain Drain & Youth Retention	Incentives for return migration; youth startup supports; youth migration data	Ministry of Economy, National Statistical Institute, Municipal Youth Departments	Youth research group to launch <b>survey and interviews in Q4 2025;</b> update reports each Q4 annually



## Communication & Sharing

- Updates published on <https://peercivic.eu>
  - Local youth NGOs (led by Walk Together) will coordinate submissions.
  - Reports may be shared as visual snapshots (e.g. infographic dashboards) with optional youth-led commentary or blog reflections.
- 

## Who Will Lead This Work?

- Lead: Walk Together and associated youth coordinators
  - Support: Bulgarian National Youth Forum, civic education trainers, student associations
  - Youth Advisory Group will be created to support annual reporting and validation
- 

## Next Steps

- Confirm responsible partners and draft national contact list
- Launch a monitoring 'check-in' form for youth
- Prepare first public update for Peer Civic website by **March 2026**



## GREECE MONITORING PLAN

**Prepared by:** Active Citizens Partnership

**Country:** Greece

**Date:** July 2025

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### Purpose

This Monitoring Plan outlines how young people and civil society actors in Greece will follow up on key youth priorities identified during the Peer Civic project. The plan is aimed at holding national and local authorities accountable while creating channels for structured youth participation. Monitoring begins in **September 2025**, before the conclusion of the project, and will continue annually through youth-led and NGO-supported efforts.

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### Background

In 2025, Greek youth were engaged in consultations and surveys that highlighted three major areas of concern: **limited access to meaningful employment, inadequate education-to-employment transition mechanisms** and **the underrepresentation of vulnerable youth in public life**. These findings were further reinforced by stakeholder discussions during local and national Peer Civic events.

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### Grounding Documents

- ▶ **EU-Level:** *Empowering Youth Voices – A Resolution for a Stronger Inclusive Europe* (March 2025)
- ▶ **National-Level Context:** Priorities drawn from youth survey data and stakeholder consultations specific to the Greek context.

## Greece Monitoring Framework

Priority	What Will Be Tracked	Who is Responsible	How & When to Check Progress
1. Inclusive Employment & Youth Retention	New job creation schemes for youth; apprenticeship placements; retention rates of graduates in Greece	Ministry of Labour, Public Employment Services (OAED), Regional Authorities	<b>Baseline review in Sept 2025</b> ; follow-ups in Q2 and Q4 each year
2. Education Reform & Skills Development	Updated school curricula; vocational training programmes; school-to-work transition supports	Ministry of Education, Local Education Authorities, Employer Associations	Begin <b>curriculum and programme audit in Q3 2025</b> ; annual check-in in Q1 from 2026
3. Marginalised Youth Inclusion	Number of funded youth empowerment programmes; participation of vulnerable youth in public consultations	Ministry of Social Cohesion, Youth NGOs, Municipal Councils	<b>Initial scan in Sept-Oct 2025</b> ; track participation quarterly with annual public summary
4. Youth Voice in Decision-Making	Number and activity of Youth Councils; policy outcomes linked to youth consultation processes	Ministry of Interior, National Youth Council (when active), Local Authorities	Youth reps begin monitoring in <b>Q3 2025</b> ; formal progress reports every Q4 with publication on <a href="https://peercivic.eu">peercivic.eu</a>



## Communication & Sharing

- Updates will be submitted and published via <https://peercivic.eu>
  - Coordination by Active Citizens Partnership with support from local youth networks
  - Reports will include short case stories, photos, and youth-designed infographics
- 

## Who Will Lead This Work?

- Lead: Active Citizens Partnership
  - Supporting Bodies: Local youth councils, secondary schools, and regional youth NGOs
  - Youth Monitoring Panel to be convened by October 2025 to oversee implementation and feedback cycles
- 

## Next Steps

- Confirm municipal-level monitoring contacts
- Translate this plan into Greek and share with youth stakeholders
- Publish first snapshot on Peer Civic platform by **December 2025**



## IRELAND MONITORING PLAN

**Prepared by:** Future Cast

**Country:** Ireland

**Date:** July 2025

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### Purpose

This Monitoring Plan defines how young people and youth-serving organisations in Ireland will follow up on the national priorities established through the Peer Civic project. With housing, mental health, and civic participation emerging as urgent issues, the plan sets a clear structure to track government commitments and ensure continued youth involvement. Monitoring will commence in **September 2025** and continue through national and EU election cycles.

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### Background

Irish youth engaged in a survey, workshops, and a national stakeholder event (Fireside Dialogue, May 2025) as part of Peer Civic. Key issues highlighted included the housing crisis, inadequate youth mental health support, and the need for simplified access to EU opportunities. The national Youth Resolution was presented to elected representatives and formed the basis of this monitoring framework.

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### Grounding Documents

- ▶ **EU-Level:** *Empowering Youth Voices – A Resolution for a Stronger Inclusive Europe* (March 2025)
- ▶ **National-Level:** *Irish Youth Resolution* (May 2025), presented at national stakeholder event in Manorhamilton, Co. Leitrim

## Ireland Monitoring Framework

Priority	What Will Be Tracked	Who is Responsible	How & When to Check Progress
1. Affordable Youth Housing	Delivery of public housing for young people; support for youth renters; progress under the Housing for All plan	Department of Housing, Local Authorities, Oireachtas Housing Committee	<b>First review in Oct 2025</b> ; youth advisory group to issue annual update in Q3 each year
2. Youth Mental Health & Inclusion	Investment in school-based mental health supports; community-based services for marginalised youth	Department of Health, HSE, Youth Mental Health NGOs	Begin monitoring in <b>Q4 2025</b> ; annual youth audit in Q1 (Jan–Mar) from 2026
3. Youth Access to EU Programmes	Number of school outreach initiatives; visibility of EU opportunities on social media & in rural areas	Department of Children & Youth, Léargas, Eurodesk Ireland	<b>Initial scan in Q3 2025</b> ; semi-annual updates in Q1 and Q3 via youth outreach trackers
4. Youth-EU Dialogue Platforms	Support for EU Youth Summit; inclusion of Irish youth in structured consultations; youth advisory mechanisms	Department of Foreign Affairs, Irish MEPs, EU Youth Dialogue Reps	Launch contact mapping in <b>Sept 2025</b> ; publish engagement outcomes annually each Q4



## Communication & Sharing

- Public reports shared via <https://peercivic.eu>
  - Updates led by Future Cast in partnership with youth councils and regional youth forums
  - Young people will be invited to co-design infographics and quarterly dashboards
- 

## Who Will Lead This Work?

- Lead: Future Cast
  - Youth co-leads: Selected Peer Civic youth reps (Fireside participants)
  - Strategic partner: Macra na Feirme (possible custodian for post-project follow-up)
- 

## Next Steps

- Meet with Macra na Feirme and youth advisory reps in **October 2025**
- Develop youth-designed monitoring tracker template
- Launch first public monitoring brief by **December 2025**



## ITALY MONITORING PLAN

**Prepared by:** Fondazione Comunitaria di Agrigento e Trapani

**Country:** Italy

**Date:** July 2025

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### Purpose

This Monitoring Plan sets out how youth organisations and active young citizens in Italy will track progress on the civic and policy priorities they identified through the Peer Civic project. Key focus areas include functional illiteracy, democratic disengagement, and economic precarity — especially in Southern regions. Monitoring will begin in **September 2025**, before project close, and will support ongoing civic engagement across regional disparities.

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### Background

Through Peer Civic's consultations and surveys in 2025, Italian youth expressed deep concern over political disillusionment, weak civic education, and high youth unemployment — all of which fuelled intergenerational mistrust and emigration. A lack of accessible pathways into politics and poorly aligned education systems were also recurrent themes. These concerns were further explored in national events and dialogue forums coordinated by the Italian project team.

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### Grounding Documents

- ▶ **EU-Level:** *Empowering Youth Voices – A Resolution for a Stronger Inclusive Europe* (March 2025)
- ▶ **National-Level Context:** Regional findings documented during Peer Civic workshops and consultations in Italy, including Southern focus groups

## Italy Monitoring Framework

Priority	What Will Be Tracked	Who is Responsible	How & When to Check Progress
1. Education Reform & Literacy	Inclusion of civic, digital and functional literacy in school curricula; pilot reforms in Southern Italy	Ministry of Education, Regional Education Offices, School Boards	Youth networks to assess regional rollout in <b>Sept 2025</b> ; annual check in Q3 with focus on South
2. Youth Participation in Democracy	Number of youth-led consultations; funding and support for youth councils, citizen assemblies, and digital platforms	Ministry of Youth, Political Parties, Regional Councils	<b>Initial scan in Q3 2025</b> ; progress check every Q4 with regional case studies
3. Employment & Economic Mobility	Number of secure contracts for youth; youth entrepreneurship grants; return migration incentive programmes	Ministry of Labour, Regional Governments, EU Structural Fund Managers	Begin monitoring labour data and initiatives in <b>Q4 2025</b> ; publish updates in Q2 each year
4. Regional Inequality in Opportunity	Investment in South-focused education and employment projects; access to youth cultural or startup funding	DG Cohesion Policy, Local Municipalities, Regional Development Agencies	Youth-led equity audit launched <b>Oct 2025</b> ; annual summary in Q4 posted to <a href="https://peercivic.eu">peercivic.eu</a>



## Communication & Sharing

- Updates to be published via <https://peercivic.eu>
  - Reporting coordinated by Fondazione Comunitaria with participation from high school and university student councils
  - Blog-style interviews and interactive maps will accompany data wherever possible
- 

## Who Will Lead This Work?

- Lead: Fondazione Comunitaria di Agrigento e Trapani
  - Youth conveners: Southern-based youth NGOs and volunteer leaders
  - Strategic links: Secondary schools, political science departments, and civic education reform groups
- 

## Next Steps

- Recruit regional youth advisors by early **September 2025**
- Host national webinar to review tracking tools
- First published progress report due **November 2025**



## ROMANIA MONITORING PLAN

**Prepared by:** Asociația Națională de Dezvoltare Continuă a Tineretului din România

**Country:** Romania

**Date:** July 2025

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### Purpose

This Monitoring Plan provides a structured framework to track youth priorities emerging from Peer Civic consultations in Romania. Key areas include youth outmigration, digital exclusion, and the need for strong youth representation at the national and EU level. Monitoring begins in **September 2025** to align with the final phase of the Erasmus+ project and ensure real-time accountability from national actors.

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### Background

In 2025, Romanian youth highlighted a strong demand for improved access to mental health services, equal opportunities, and meaningful participation in EU-level policy. The Peer Civic Youth Needs Survey revealed that young people—particularly in rural areas—face barriers accessing information and engaging with policymaking. National-level consultations emphasised a need to reverse the brain drain and build civic trust through decentralised, inclusive youth infrastructure.

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### Grounding Documents

- ▶ **EU-Level:** *Empowering Youth Voices – A Resolution for a Stronger Inclusive Europe* (March 2025)
- ▶ **National-Level Context:** Romanian Youth Priorities derived from Peer Civic surveys and stakeholder events, including rural youth voices

## Romania Monitoring Framework

Priority	What Will Be Tracked	Who is Responsible	How & When to Check Progress
1. Youth Voice in Policy	Functioning of a National Youth Council; participation of diverse youth in consultative forums	Ministry of Youth & Sport, National Youth Foundations, Romanian Parliament	Launch tracking in <b>Sept 2025</b> ; annual check in Q4 to assess representation and council activity
2. Employment, Skills & Migration	Youth employment rate; job creation in rural areas; re-skilling programmes linked to local markets	Ministry of Labour, County Labour Agencies, EU Structural Fund Coordinators	<b>Initial monitoring from Oct 2025</b> ; updates gathered in Q2 and Q4 each year via youth labour watch
3. Access to Information & Mentorship	Visibility of EU programmes; reach of mentorship schemes; digital platforms for rural youth	Ministry of Education, Youth InfoPoints, NGOs in marginalised areas	Start outreach monitoring in <b>Sept 2025</b> ; feedback collected biannually (Q1 & Q3) via digital access reports
4. Mental Health & Gender Equality	Funding for school-based counselling; national plan on youth mental health and gender violence prevention	Ministry of Health, National Equal Opportunities Agency, School Inspectorates	Begin national scan in <b>Q3 2025</b> ; youth-led reporting each Q1 with regional equity insights



## Communication & Sharing

- All updates will be published on <https://peercivic.eu>
  - National youth networks will gather feedback and facilitate public storytelling
  - Youth will create region-specific “snapshot reports” to promote rural inclusion
- 

## Who Will Lead This Work?

- Lead: Asociația Națională de Dezvoltare Continuă a Tineretului din România
  - Rural facilitators: Community-based youth centres and digital hubs
  - Support: School counsellors, peer educators, and social workers
- 

## Next Steps

- Translate national resolution content into monitoring checklists
- Host an online launch with rural and urban youth hubs in **September 2025**
- Publish first public-facing Monitoring Brief by **December 2025**



## SPAIN MONITORING PLAN

**Prepared by:** Asociación Cultural y Medioambiental  
Permacultura Cantabria

**Country:** Spain

**Date:** July 2025

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### Purpose

This Monitoring Plan outlines how youth stakeholders in Spain will follow up on the key priorities identified during the Peer Civic project. With youth unemployment, weak career pathways, and regional disparities emerging as dominant themes, this plan aims to support a nationwide youth accountability process. Monitoring activities will begin in **September 2025** to ensure timely engagement before the project ends.

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### Background

Through the 2025 Peer Civic Youth Survey and stakeholder dialogues, Spanish youth consistently ranked first-job experience, career guidance, and place-based investment as urgent national issues. The data revealed an appetite for stronger local job creation and youth participation in designing territorial development. These concerns are reflected in the EU Resolution and grounded in Spain's own socio-economic context.

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### Grounding Documents

- ▶ **EU-Level:** *Empowering Youth Voices – A Resolution for a Stronger Inclusive Europe* (March 2025)
- ▶ **National-Level Context:** Youth priorities identified through Spain's Peer Civic consultations and employment-focused youth workshops

## Spain Monitoring Framework

Priority	What Will Be Tracked	Who is Responsible	How & When to Check Progress
1. First Job Experience & Access	Paid internships, dual training opportunities; public-private incentives for first hires	Ministry of Labour, Chambers of Commerce, Employers' Federations	Monitoring begins <b>Sept 2025</b> ; quarterly check-ins with annual reporting in Q4
2. Career Guidance & Placement	Investment in career services at schools/universities; creation of mentorship networks	Ministry of Education, Public Employment Service (SEPE), Youth NGOs	Career infrastructure audit to start in <b>Q3 2025</b> ; national youth report released each Q2
3. Regional Inequality & Local Investment	Funding flows to high-unemployment regions; number of youth-led local enterprises	Regional Governments, Municipalities, EU Structural Funds Managers	<b>Initial tracking in Sept 2025</b> ; youth summary dashboards published each Q4
4. Youth Political Participation	Implementation of youth councils; integration of youth input in regional policy forums	Ministry of Social Rights & 2030 Agenda, Autonomous Communities, Local Youth Forums	Baseline established in <b>Sept 2025</b> ; public participation scores updated annually in Q1



## Communication & Sharing

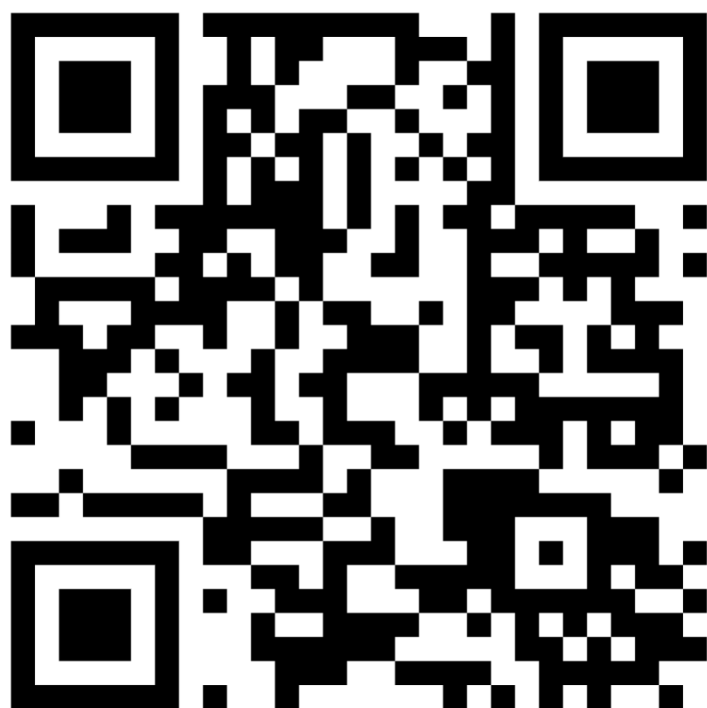
- All findings will be made available through <https://peercivic.eu>
  - Infographics, local stories, and annual rankings by region will support awareness
  - Stakeholder responses will be logged in a shared monitoring tracker
- 

## Who Will Lead This Work?

- Lead: Asociación Permacultura Cantabria
  - Local partners: Youth info points, rural town halls, regional training centres
  - Coordination with youth-led economic initiatives and employability networks
- 

## Next Steps

- Build a youth 'regional equity' tracker before **September 2025**
- Host initial youth workshop on interpreting and using labour data



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# Monitoring Toolkit

How Young People Can Track Progress on Youth Priorities

A Companion to *Holding Decision-Makers to Account* Monitoring Plan

July 2025

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## THE PEER CIVIC MONITORING TOOLKIT AND HOW TO USE IT

The **Peer Civic Monitoring Toolkit** is a practical companion to the *Youth Policy Monitoring Framework* developed as part of the **Peer Civic** Erasmus+ project.

Its purpose is to help young people, youth workers, and organisations track whether public commitments made to youth under the **11 European Youth Goals** are being kept and to do it in a way that is accessible, action-focused and empowering.

Whether you're following up on the *Empowering Youth Voices* Resolution or tackling local priorities in your own region, this toolkit provides the templates, tools, and formats you need to stay engaged and to make sure decision-makers stay accountable.

### What's Inside

This toolkit includes:

- ▶ Letter templates to request updates or meetings with policymakers including local and national politicians, MEPs and youth policy NGOs at all levels
- ▶ Tools to run youth monitoring meetings and track progress
- ▶ Event formats like Fireside Chats, Townhall Meetings and civic workshops
- ▶ Social Media captions, posters, and ideas to help you share your findings
- ▶ A one-pager to help you get started right away

### Who It is For

This toolkit is designed for:

- **Young people** who want to follow up on the issues they raised
- **Youth workers, teachers, or group leaders** who want to support civic engagement
- **Partner organisations** continuing Peer Civic work locally or nationally
- **Anyone** looking for a ready-made way to track youth policy implementation

You don't need to be an expert. You don't need a big team. Just pick one priority and get started.

## How to Use It

### 1. **Pick a Priority**

Choose one issue from your country's *Monitoring Plan* or from the *EU Youth Resolution* that your group wants to follow up on.

### 2. **Use the Templates**

Send a letter, request a meeting, or organise a progress-check meeting with decision-makers. Everything you need is inside.

### 3. **Track What Happens**

Use the logs and matrices to document progress (or lack of it). Be honest. Be clear.

### 4. **Share What You Find**

Post on social media. Write a short blog. Submit a snapshot to <https://peercivic.eu>. Make sure your voices stay visible.

### 5. **Keep the Cycle Going**

This isn't just one report — it's a process. Keep checking in with policymakers and decision makers in your region and invite others to join you.

## The Bigger Picture

This toolkit is part of the wider Peer Civic legacy that encourages young people across Europe to move from participation to influence, and from ideas to impact. Youth engagement doesn't end with consultation, it continues through monitoring, feedback, and action.



## SECTION 1: COMMUNICATIONS TEMPLATES

This section offers templates that can be used to create a database of stakeholders and formats for ongoing communications regarding the progress of youth issues and priorities. It includes sample wording for writing letters, arranging meeting and issuing statements.

### A. Stakeholder Contact List / Database (Sample)



**Purpose:** To keep track of who you've contacted, who holds responsibility for each priority, and who's worth re-engaging in future.

**What it includes:**

1. Names of elected local, national and European representatives
2. Names of local, national and EU youth groups and NGOs
3. Role / Party/Organisation
4. Area of responsibility (linked to a specific youth priority)
5. Contact details (email, phone, social media, etc.)
6. Notes (e.g. whether supportive, open to follow-up, previously responded, etc.)

**How to create one:**

1. Create a simple spreadsheet, Google Sheet or shared doc
2. Add columns that match your local Monitoring Framework priorities
3. Colour code or tag contacts (e.g. "active", "no response", "needs follow-up")
4. Use it to log who you invite to events, send updates to, or include in reports

**Why it matters:**

- Saves time — no need to re-find info every time
- Helps you track relationships across time and issues
- Makes it easier to delegate tasks to youth team members
- Keeps your work professional and impactful

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**B. Letter: Requesting a Policy Progress Update (Sample)**

**Subject:** Request for Progress Update on **[Youth Policy]** Commitment



**Dear [Title + Last Name],**

I hope this message finds you well. I am writing on behalf of [Youth Group/Organisation] as part of the Peer Civic initiative, which supports youth participation and policy monitoring across the EU.

As part of our agreed Monitoring Plan, we are currently tracking progress on youth priorities outlined in the “Empowering Youth Voices” Resolution presented in March 2025. One of the priorities in our region is **[Insert Priority – e.g. Youth Mental Health Services in Rural Areas]**

We would greatly appreciate a short update on any progress made in this area, including any recent actions, budget commitments, or upcoming plans.

We will publish summary findings on our shared platform [<https://peercivic.eu>] and on social media and we would be happy to include any statements or links you wish to share.

Thank you in advance for your support and collaboration.

Warm regards,

**[Your Name]**

**[Group / Organisation Name]**

**[Email / Contact Info]**

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**C. Letter: Requesting a Meeting (Sample)**



**Subject:** Meeting Request to Discuss Youth Priorities

**Dear [Title + Last Name],**

On behalf of [Youth Group/Organisation], I would like to request a short meeting with you to discuss progress on youth-related issues outlined in the “Empowering Youth Voices” Resolution, which was presented to EU/National stakeholders in March 2025.

This meeting is part of our youth-led monitoring efforts under the Erasmus+ Peer Civic project, designed to build a stronger dialogue between young people and decision-makers.

We would love the opportunity to hear your insights and share some of our local findings. We are happy to meet either in person or online — at a time that suits your schedule.

**Suggested agenda:**

1. Recap of youth priority
2. Questions and progress tracking
3. Opportunities for collaboration or support

Warm regards,

**[Your Name]**

**[Group / Organisation Name]**

**[Email / Contact Info]**

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**D. Follow-Up Email (Sample)**



**Subject:** Follow-Up on Youth Monitoring Request

Dear [Title + Last Name],

I hope you are well. I wanted to kindly follow up on my recent message regarding [insert topic, e.g. youth employment monitoring].

We are currently finalising our local youth progress report for the Peer Civic project and would really appreciate any updates or comments you may be able to provide — even a short note would be helpful.

Thank you again for your time and support. We truly value your contribution to this youth-led accountability work.

Best wishes,

**[Your Name]**

**[Group / Organisation Name]**

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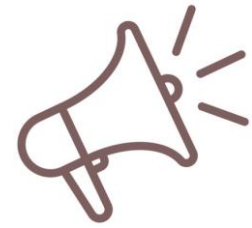
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## E. Youth Statement (Sample)

**Title:** Youth Position on [Issue Name]

**Submitted by:** [Youth Group / Region]

**Date:** [Month, Year]



### Summary

Young people in **[country/region]** have identified **[issue]** as a top priority based on the findings of the Peer Civic Youth Needs Survey and local stakeholder consultations

### Why This Matters

- [One sentence on the personal/community impact]
- [One sentence on long-term consequences if not addressed]

### Our Recommendations:

1. [First recommended action]
2. [Second recommended action]

### Next Steps:

We are requesting an update or meeting with relevant decision-makers and will publish any responses received on [<https://peercivic.eu>].

For more information or to contribute to this issue, please contact:

**[Name / Organisation / Contact Info]**

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## SECTION 2: TRACKING TOOL TEMPLATES



Use shared docs or spreadsheets to create logs and templates to allow teams to collaborate on tracking. Consider using emojis or colours to keep it youth-friendly and visual.

### F. Stakeholder Engagement Log (Sample)



Date	Contact Name	Role	What Was Asked	Response	Next Action
12 Sep 2025	Cllr. Maria Lopez	Local Authority	Update on youth housing scheme	Responded – shared PDF	Invite to event
19 Sep 2025	TD Mark Ryan	Oireachtas (Housing Committee)	Meeting request	No reply yet	Follow-up email in 2 weeks

### G. Progress Tracker Matrix (Sample)



Priority	Goal	Status (R/A/G)	Notes	Next Review
Youth Mental Health	Expand school-based supports	● In progress	Pilots underway	Jan 2026
Rural Transport Access	Restore 2 rural bus routes	● No progress	No budget allocated	March 2026
Youth EU Engagement	Confirm youth delegates for summit	● Complete	3 reps confirmed for March event	May 2026



## SECTION 3: ENGAGEMENT TEMPLATES

Use the following templates to help organise in person or online meetings and facilitation guides for running effective events that bring youth and decision-makers together in meaningful dialogue.

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### H. Monitoring Meeting Agenda (Sample)

**Title:** Youth Monitoring Review Meeting

**Date:**

**Duration:** 60–90 minutes

**Type:** In-person or online

**Participants:** Youth reps, facilitators, NGO staff, invited stakeholders (optional)

**Suggested Agenda:**



**1. Welcome & Purpose of Meeting** (5 mins)

Brief reminder of the Monitoring Plan and today's focus.

**2. Review of Priority Areas** (15 mins)

What was supposed to happen? Any known developments?

**3. Updates from Stakeholders** (15 mins)

Share any replies, meeting notes, or updates received since the last check-in.

**4. Progress Assessment** (20 mins)

Fill in or update the Progress Tracker. Agree on colour status (e.g. red/yellow/green).

**5. Next Steps** (10 mins)

Who is contacting who? When is the next update due?

**6. Close**

Set next meeting date and thank everyone.

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## I. Fireside Chat / Town Hall Format (Sample)

**Title:** Youth Priorities Progress Review

**Date:**

**Duration:** 60–90 mins

**Type:** In-person or online

**Participants:** Young people (8–25), policymakers, stakeholders, media (optional)



### Suggested Structure:

#### 1. Arrival & Welcome (10–15 mins)

- Informal networking or refreshments
- MC opens with context: “*Why we’re here today*”
- Brief overview of Peer Civic Monitoring Plan

#### 2. Youth Presentation (10–15 mins)

- 2–3 youth present one key issue each
- Use data, storytelling, or lived experience
- End each with a **clear question** to the panel

#### 3. Panel Reactions (10–15 mins)

- Each stakeholder/panelist responds (2–3 mins each)
- Focus on solutions, updates, or challenges

#### 4. Audience Q&A (15–20 mins)

- Open the floor to young people attending
- Can be moderated or free-flow depending on comfort

#### 5. Final Word from Youth (5 mins)

- Youth spokesperson thanks panel
- Reminds everyone of the commitment to update progress

#### 6. Informal Networking (optional)

- If in person, allow for photos, follow-ups, or resource sharing

### Tips:

- Use informal, conversational tone
- Youth hold the mic — literally and symbolically
- Document outcomes for your tracker

## J. Youth Monitoring Workshop: Facilitation Guide (Sample)

**Duration:** 90–120 mins



### 1. Icebreaker & Expectations (10 mins)

- Quick activity: *“If you could change one thing for youth in your country, what would it be?”*

### 2. What Is Monitoring? (15 mins)

- Use slides or a simple worksheet
- Explain: *“We said / They promised / Here’s how we check”*
- Show one example from their region

### 3. Group Work – Monitoring Matrix (30–40 mins)

- Split into 3–4 groups, each with one youth priority
- Use printed Monitoring Framework templates
- Ask: *“What progress do we think has happened? What proof do we have?”*

### 4. Reporting Back & Colour Check (20 mins)

- Each group shares update
- Assign status: Red / Amber / Green
- Add findings to shared visual or worksheet

### 5. Actions & Commitments (15 mins)

- Who will follow up with who?
- Plan 2–3 clear next steps

### 6. Close & Reflect (10 mins)

- What surprised you? What’s the one thing you’ll remember?

#### **Materials Needed:**

- Printed matrices
- Post-its, markers
- Flipcharts or digital boards



## SECTION 4: OUTREACH & VISIBILITY TEMPLATES

The following templates offer ready-to-use posts for Instagram, Facebook, X (Twitter), or TikTok and ideas for creating posters or flyers using Canva, PowerPoint or Google Docs

### K. Social Media Caption Library (Sample)



#### For Sharing Updates:

- ▶ 🗣️ “We said youth mental health mattered. Now we’re checking if it’s being heard. #YouthMonitor #PeerCivic”
- ▶ 🚦 “Housing for youth still stuck on red. We’re not giving up. #YouthVoices #Accountability”
- ▶ 👁️ “Have you seen progress on youth priorities in [your country]? Tell us what’s working! #YouthTrack #EUYouth”

#### For promoting an event:

- ▶ 🔥 “Join us by the fire! Our next Youth + Policy Fireside event is coming up [Date]. Be part of the conversation. #YouthVoices #FiresideDialogue”
- ▶ 😊 “Monitoring = making sure promises aren’t forgotten. Come to our youth accountability workshop this [Day]! #WeSaidTheyPromised”

#### For celebrating wins:

- ▶ ✅ “Success! Our local rep followed up on rural transport access. One step closer to bridging the gap. #YouthMonitor #Progress”
- ▶ 🎉 “Young people in [region] just hosted their first monitoring event — and decision-makers showed up! This is what change looks like. #PeerCivic”

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## L. Poster / Flyer Template Ideas



**Header:** “Did They Follow Through?”

**Middle:**

- ▶ One main quote from a youth Rep
- ▶ Icons representing the priorities eg

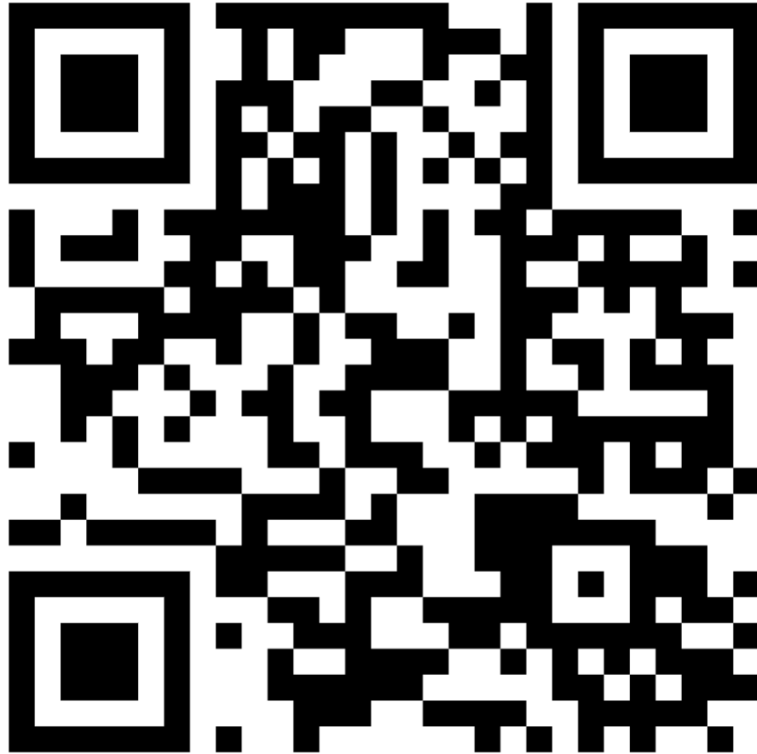


- ▶ Clear call to action (CTA)
- ▶ QR code to [<https://peercivic.eu>]

**Footer:**

- ▶ Event Date and Time
- ▶ Contact Infor or Instagram handle

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